

**University of Alaska Fairbanks Research Advisory Committee**

### Election of members

The RAC will ask each UAF research facility/department for a member to serve on the committee;

The RAC committee will vote on new members as provided by the UAF research facilities/departments and those from the UAF Faculty Senate;

For the RAC committee to remove a member, there needs to be a 2/3 majority in the vote;

### Selection of the chair

The RAC chair must be a member of the UAF faculty;

The RAC chair term will last no more than 2 years and for at least 1 year;

A new RAC chair will be voted on by the RAC members and will be a current RAC member and a current member of the UAF faculty;

In the event that the RAC chair becomes vacant, a vote of the current RAC members will be convened as soon as possible to select a new candidate.

The RAC Chair (or her/his designee) shall be responsible for ensuring that the meetings are run in a fair and efficient manner. The members of the RAC may overrule any particular decision of the Chair (or her/his designee) in this regard by majority vote.

### Items for agenda

The RAC chair will be responsible for calling the agenda and preside over the meetings;

Members of the RAC will be able to call items to the agenda by providing this information to the RAC chair with adequate notice for them to be added to the agenda;

Each decision of the RAC shall be made by the consensus of the RAC members present at the meeting during which the decision was made;

The minutes from the monthly meeting should be sent out electronically to the RAC members. The minutes of the meetings shall be completed each meeting by one of the RAC members.

