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A G E N D A

UAF FACULTY SENATE MEETING #188

Monday, February 4, 2013

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

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|------|-----|--|---------|
| 1:00 | I | Call to Order – Jennifer Reynolds | 4 Min. |
| | | A. Roll Call | |
| | | B. Approval of Minutes to Meeting #187 | |
| | | C. Adoption of Agenda | |
| 1:04 | II | Status of Chancellor's Office Actions | 1 Min. |
| | | A. Motions Approved: | |
| | | 1. Motion to approve the Unit Criteria for Cooperative Extension Service | |
| | | 2. Motion to amend the student attendance policy | |
| | | 3. Motion to approve a new minor in Interdisciplinary Studies | |
| | | 4. Motion to approve a new minor in Emergency Management | |
| | | 5. Motion to amend transfer credit policy | |
| | | B. Motions Pending: None | |
| 1:05 | III | A. President's Comments – Jennifer Reynolds | 10 Min. |
| | | B. President-Elect's Comments – David Valentine | |

- 2:10 VI New Business Continued 20 Min.
- E. Motion to revise the grade appeals policy to clarify the time period within which grade appeals will be reviewed (Section III: Procedures, Article B, Subsection 5), submitted by the Faculty Affairs Committee (Attachment 188/5)
 - F. Motion to approve a new minor in Military Security Studies, submitted by the Curricular Affairs Committee (Attachment 188/6)
 - G. Motion to amend transfer credit policy, submitted by Core Review and Curricular Affairs Committees (Attachment 188/7)
 - H. Motion to amend the credit by exam policy, submitted by the Curricular Affairs Committee (Attachment 188/8)
- 2:30 VII Guest Speakers
- 1. Derek Miller, Julie Larweth: UAF Office of Management and Budget
Topic: FY14 UAF Budget Request Pocket Guide (handout) 5 Min.
 - 2. Mike Davis, Faculty Senator
Topic: Legislative Affairs 5 Min.
- 2:40 VIII Public Comments/Questions 5 Min.
- 2:45 IX Governance Reports 10 Min.
- A. Staff Council – Claudia Koch
 - B. ASUAF – Mari Freitag
 - C. UNAC – Debu Misra
UAFT – Jane Weber
 - D. Athletics – Dani Sheppard
- 2:55 X Members' Comments/Questions/Announcements 5 Min.
- A. General Comments/Announcements
 - B. Committee Chair Comments / Committee Reports (as attached)
 - Curricular Affairs – Rainer Newberry, Chair (Attachment 188/9)
 - Faculty Affairs – Cecile Lardon, Chair
 - Unit Criteria – Karen Jensen, Chair
 - Committee on the Status of Women – Jane Weber, Chair (Attachment 188/10)
 - Core Review Committee – Latrice Bowman, Chair
 - Curriculum Review – Rainer Newberry, Chair
 - Student Academic Development & Achievement – Cindy Hardy, Chair (Attachment 188/11)
 - Faculty Development, Assessment & Improvement – Franz Meyer, Chair (Attachment 188/12)
 - Graduate Academic & Advisory Committee – Donie Bret-Harte, Chair (Attachment 188/13)
 - Research Advisory Committee – Jon Dehn, Chair
- 3:00 XI Adjournment

ATTACHMENT 188/2
UAF Faculty Senate 188, February 4, 2013
Submitted by the Graduate Academic and Advisory Committee

MOTION:

The UAF Faculty Senate moves to require that the Office of Admissions and the Registrar distinguish *Master's* degrees within the student's transcript as "Master's with thesis" or "Master's with project" in the title of the degree granted when applicable

EFFECTIVE: Fall 2013

RATIONALE: At UAF, Master's Degrees can be granted with either a thesis or a project. Projects generally require 6 credits of research (698), while theses often (but not always) require 12 credits of research (699). Many Departments distinguish between Master's Degrees with thesis or with project in the titles of the degree, but not all do. Concern has been raised that confusion arises when a Master's degree is granted with thesis or project and there is no distinction (other than the number and type of credits on the transcript) between degrees, and that this confusion does not serve the students or prospective employers well.

RESOLUTION

The UAF Faculty Senate reaffirms its previous motion to require that both theses and projects for Master's of Arts and Master's of Science degrees be archived in the Rasmuson Library, and to put this requirement into the UAF Catalog. The Rasmuson Library already archives theses, and is willing to centrally archive projects in a variety of formats.

Motivation and Background:

- A Faculty Senate Motion from Meeting #71 (April 1997) concerning Master's degree requirements included the stipulation that Projects are archived at the Library, as well as theses, and that project archival is a degree requirement. The entire motion is copied below.
- Subsequent motions concerning master's degrees (Meeting #88, May 1999; Meeting #123, May 2004) made some credit requirement changes, but did not address the requirement to archive projects.
- The 1999-2000 UAF Catalog (page 484) contained the language that projects are archived in the UAF Rasmuson Library for both MA and MS degrees. This language was subsequently dropped from the Catalog in 2001, which was a change that did not involve Faculty Senate approval.
- At the present time, not all Master's projects are archived in the Rasmuson Library. Some are archived in the Rasmuson Library, some are archived by individual departments, and some are not archived at all
- It is in the interest of students and their potential employers that all Master's theses and projects be archived.

The UAF Faculty Senate passed the following at its Meeting #71 on April 14, 1997:

MOTION PASSED (unanimous)

=====

The UAF Faculty Senate moves to approve the minimum requirements for Master's Degrees shall be as follows:

For all Master's Degree Programs, the following must be met:

- a. Submit a Graduate Study Plan (GSP) and an Appointment of Committee Form to the Graduate School by the end of the second semester in attendance.
- b. Be registered for at least 6 credits per year (fall, spring, and summer combined), or have an approved leave of absence form on file.
- c. Submit an Advancement to Candidacy form to the Graduate School. Once submitted, this form supplants the GSP and serves to formally establish specific degree requirements.
- d. Submit an application for graduation and be registered for at least 3 graduate credits in the semester in which the degree is to be awarded; and
- e. Complete all degree requirements within the 7-year time limit allowed.

Furthermore, the following additional requirements are the minimum for Master's Degrees:

For a Master's of Science or Master's of Arts Degree - with thesis

Successfully complete at least 30 credits of course work including at least 6 credits of thesis (699). (No more than 12 thesis/research (699/698) credits may be counted towards the minimum degree credits).

At least 24 credits must be at the 600 or above, except for a Master's of Arts in Music, which must have at least 21 credits at the 600 level or above.

Pass a written and/or oral comprehensive exam (may be combined with the thesis defense).

Publicly present and defend thesis.

Submit a completed and signed thesis defense form to the Graduate School.

Archive thesis in UAF Library.

Master's of Science or Master's of Arts Degree - with project

Successfully complete at least 30 credits of course work including at least 6 credits of project work (698). (No more than 6 research (698) credits may be counted towards the minimum degree credits.)

At least 24 credits must be at the 600 level or above, except for a Master's of Arts in Music, which must have at least 21 credits at the 600 level or above.

Pass a written and/or oral comprehensive exam (may be combined with the project defense.)

Publicly present and defend project.

Submit a completed and signed project defense form to the Graduate School.

Archive project in UAF Library.

For a Professional Master's Degree (i.e. Master's of Business Administration, Education, etc.)

Successfully complete at least 30 credits of course work (research or thesis credits NOT included). At least 24 credits must be at the 600 level or above (research or thesis credits NOT included).

Successful completion of a comprehensive exam or capstone course that includes demonstration of the ability to synthesize information in the field at a level appropriate for a Master's degree.

Note on Implementation of Motion: It is the understanding of the Graduate Curricular Affairs Committee that changes to existing programs degree requirements or the name of the degree which may be necessitated by this policy, if implemented, will need final approval of the Graduate Curricular Affairs Committee, but does not constitute a new degree offering, and will not need approval by the Board of Regents. No minimum presented herein prohibits programs from requiring additional work. The adjustments that have been made from existing programs include the requirement for the non-thesis project to be documented and in some manner archived in the Library (i.e. slides, recording, report.)

EFFECTIVE: Fall 1998

RATIONALE: Currently there is great disparity in the administration of Master's degrees using a thesis or non-thesis option. In addition, there is an increasing movement towards Professional Master's Degrees which require only course work. To ensure the quality and workload for a degree is comparable for the thesis, project option, and professional (non-thesis and non-project) minimum must be set and applied across all degrees.

ATTACHMENT 1885
UAF Faculty Senate 188, February 4, 2013
Submitted by the Faculty Affairs Committee

MOTION:

The UAF Faculty Senate moves to revise the Grade Appeals Policy of the University of Alaska Fairbanks Faculty Senate, Section III: Procedures, Article B, Subsection 5. This revision clarifies the time period within which grade appeals will be reviewed

EFFECTIVE: January 2013

RATIONALE: As currently stated the policy makes it possible for a grade appeals to be received during the summer when many faculty are off contract. Depending on the department and program it may be difficult to find enough faculty to serve on a grade appeals committee during those summer months. The proposed revisions allow for a more flexible time period for processing grade appeals submitted during the summer.

CAPS & BOLD = Addition
[[]] = Deletion

Sect. III (Article B: Procedure)s

III. Procedures

B. If no such error occurred, the remaining option is by review for alleged arbitrary and capricious grading, or for instances where the course instructor is unavailable and satisfaction is not forthcoming from the appropriate department chair.

1. This review is initiated by the student through a signed, written request to the department chair with a copy to the dean of the college or school in which the course was offered.

a. The student's request for review may be submitted using university forms specifically designed for this purpose and available at the Registrar's Office.

b. By submitting a request for a review, the student acknowledges that no additional mechanisms exist within the university for the review of the grade, that the university's administration can not influence or affect the outcome of the review.

c. The request for a review must be received WITHIN 30 CLASS DAYS AFTER THE BEGINNING OF the next regular semester (i.e., fall semester for grade issued at the end of the previous spring semester or summer session; spring semester for grade issued at the end

...

5. The committee must schedule a mutually agreeable date, time and location for the appeal hearing within 10 working days of receipt of the student's request. ~~AS PER B.1.c. ABOVE THE~~ REVIEW OF GRADE APPEALS SUBMITTED DURING THE SUMMER (I.E., AFTER COMPLETION OF FINAL EXAMS IN THE SPRING SEMESTER) MUST BE SCHEDULED NO LATER THAN THE 15TH WORKING DAY OF THE BEGINNING OF THE SUBSEQUENT FALL SEMESTER.

ATTACHMENT 1886
UAF Faculty Senate 188,

MOTION:

The UAF Faculty Senate moves to amend the academic policy regarding transfer of credits.

EFFECTIVE Fall 2013

RATIONALE: The following reasons are submitted as the basis for amending the 2+2 portion of the AA / AS waiver policy:

1. General education requirements are substantially the same among regional accreditation bodies
2. As the policy currently stands it is frequently difficult for others (advisors, requisite etc.), without consulting the Office of Admissions and the Registrar (OAR) assure students with these degrees that they will receive waivers
3. It is difficult to advertise because of the caveats (not everyone understands what NWCCU is and not everyone knows which states have been approved as having a 2+2 agreement.
4. If there is an easily understood policy in place, with a minimum of restrictions, it will make it easier for UAF's schools and colleges to develop MOUs with other institutions.
5. The Registrar's Office wants to produce transfer credit evaluations as quickly as possible so students can decide if they want to come to UAF or go elsewhere, or so they can work with their advisors to get registered. Given the 2+2 limitation it is difficult to complete the AA/AS core waiver portion of the evaluation in a timely fashion.

CAPS = Addition
[[]] = Deletion

Transferring Credits [as currently in the *UAF Catalog*, pages 3638]

...

The following regulations apply to transfer of credit:

1. Students are eligible for transfer of credit if they have been admitted to an undergraduate degree or certificate program.
2. The applicability of transfer credit to a student's major and/or minor requirements is subject to approval by the major and/or minor department. Transfer students must fulfill the UAF graduation and residency requirements, including those specific to their programs.

3. Undergraduate credits earned at the 1001 or above with a C grade or higher at institutions accredited by one of the six regional accrediting agencies will be considered for transfer. Transfer credit is not granted for courses with doctrinal religious content or for graduate courses (for undergraduate programs).
4. Transfer credit is awarded for courses in which the student received grades of C or better. Instructor permission may be required for purposes of registration if the transfer credit courses have not satisfied the prerequisite requirements, or if the transferable grade is not equal to a C (2.0) or better (the minimum grade required for prerequisite courses).
5. Any student who has completed a bachelor's degree from a regionally accredited institution will be considered to have completed the equivalent of the baccalaureate core and the associate of arts core when officially accepted to a baccalaureate degree program or associate of arts program at UAF. These students will also be considered to have completed the equivalent of the communication, computation and humanities core.

ATTACHMENT 188/8
UAF Faculty Senate 188, February 4, 2013
Submitted by the Curricular Affairs Committee

MOTION:

The UAF Faculty Senate moves to amend the Credit by Exam policy as follows:

EFFECTIVE Immediately

RATIONALE: The addition of this clarifying statement to the current Credit by Exam policy reduces confusion and reflects the current practice at UAF.

ATTACHMENT 188/9
UAF Faculty Senate 188, February 4, 2013
Submitted by the Curricular Affairs Committee

Curricular Affairs Committee 19 November 2012 Minutes 9-10 am Reichardt 301

Voting members present: Rainer Newberry (Chair); Retchenda George-Bettisworth; Ken Abramowicz (audio); Karen Gustafson; Cindy Hardy; Sarah Hardy; David Henry; Todd Radenbaugh (audio),

Non-voting members present: Libby Eddy; Lillian Misel; Alex Fitts; Jayne Harvie (taking notes); Doug Goering (audio)

1. Approved minutes of 5 November meeting

2. Report from J Rosenberg (GERC): still coming to grips with result of Faculty Poll

3. Approved new minor: interdisciplinary studies (as slightly modified based on feedback from last meeting)

1. Contact the Academic Affairs Office (BT) on 12/11/12 (see 12/11/12 meeting minutes) for more information.

Current policy

"A course challenged for credit [that is, credit by exam] cannot duplicate a course for which credit has already been granted or in which the student is currently enrolled." [rjn in italics]

Libby's revised suggestion: "A course challenged for credit cannot duplicate a course for which credit has already been granted, an F grade has been received, or the student is currently enrolled."

We agreed: It's a weird policy all around—as far as anyone knows, a student can essentially demand 'give me an exam for course X'. It's also potentially arbitrary: how are the standards set for such? And it does make sense for some courses—Alex brought up the case of a student getting credit for Spanish after failing the course—but clearly not for others. Courses with a lab component, for example, seem particularly ill-suited. Shouldn't the department/instructor have a choice about whether to allow such an exam? Lots of discussion, no obvious answers. We asked Libby to present something to us for our consideration next meeting. Rainer said he would ask around as well.

Note added after the meeting: the testing website includes the following: "It is up to the discretion of the department or instructor to decide which courses can be challenged, testing method and grading procedures." Seems like this should be in the catalog.

Form itself states: "and may not be used to replace a previously graded course for which you received credit" which implicitly says 'you can use credit by exam for a course you've already taken'

6. Request for a change in policy

'Any transfer student who has completed the baccalaureate General Education Requirements at any Regionally Accredited 4-year institution is considered to have completed the baccalaureate Core Requirements at UAF. A student wishing to do so is responsible for documenting GER requirement completion at the previous institution.'

Note that (a) we currently accept a baccalaureate degree as fulfilling our core and (b) we accept an AA/AS from a regionally accredited school as fulfilling the lower division parts of the core.

Rainer presented the above. We discussed the pros and cons. Several of us on the committee had the frustrating experiences of working with transfer students who take a year of UAF's core courses to replace the year of core courses taken elsewhere. Unanimously agreed to send to both Core Review committee for comments and to AdComm.

7. We discussed our meeting day/time/place for next semesterthe consensus was that no one was especially wild about this day/time/place but we could live with it. and would plan to do so. However we'll try to arrange things so we don't meet the say day as faculty senate.

8. We agreed to meet again in two weeks (Dec 3) but probably not Dec 17 unless something really ugly turns up

We quietly adjourned.

Curricular Affairs Committee

Meeting Minutes for 3 December 2012 9-

4. NEW BUSINESS

A. Change in AA/AS = core

current policy: Any student who has completed an associate of arts or an associate of science degree from a regionally accredited school satisfying one of the criteria below will be considered as having satisfied the 100- and 200-level UAF general education (core) requirements:

- a. The AA or AS degree is from the University of Alaska, or
- b. The public universities in the state in which the community college is located also waive their core requirements in recognition of completing an AA or AS degree, that is, have established a 2+2 program, or
- c. The community college and/or community college district is accredited by the Northwest Commission on Colleges and Universities (the agency that accredits UAF), or
- d. The associate program has been approved by the UAF Core Review Committee as satisfying the 100- and 200-level general education (core) requirements.

Change to (Submitted by Registrar's office)

Any student who has completed an associate of arts or an associate of science degree from a regionally accredited 2-year or 4-year institution (other than UAF) will be considered as having satisfied the 100- and 200-level UAF general education (core) requirements.

justification for eliminating the 2+2 portion of the AA/AS waiver policy:

1. General education requirements are substantially the same among the 6 regional accreditation bodies
2. As the policy currently stands it is frequently difficult for others (advisors, recruiters, etc.), without consulting us, to assure students with these degrees that they will receive waivers
3. It is difficult to advertise because of the caveats (not everyone understands what NWCCU is and not everyone knows which states have been approved as having a 2+2 agreement)
4. If there is an easily understood policy in place, with a minimum of restrictions, it will make it easier for UAF's schools and colleges to develop MOUs with other institutions.
5. The Registrar's Office wants to produce transfer credit evaluations as quickly as possible so students can decide if they want to come to UAF or go elsewhere, or so they can work with their advisors to get registered. Given the 2+2 limitation it is difficult to complete the AA/AS core waiver portion of the evaluation in a timely fashion.

THIS CHANGE WAS UNANIMOUSLY APPROVED BY THE COMMITTEE
Meeting adjourned before all the items were discussed. Oh, well.

Curric Affairs Committee 17 December 2012 MINUTES 9-10 am Reichardt 301

Present: (in one form or another): Rainer Newberry (Chair), Retchenda George-Bettisworth David Henry, Ken Abramowicz, Cindy Hardy; Sarah Hardy, Todd Radenbaugh, Diane McEachern, Doug Goering, Carol Gering, Libby Eddy, Lillian Anderson-Misel, Caty Oehring, Dani Sheppard

I. Introductory matters

1. minutes of last meeting (3 December) Approved
2. Coming semester: same time and place...1st meeting 14 Jan 9 am Reichardt 301
3. Report from J Rosenberg (GERC) – looks like more designators are coming!!!
(intercultural competence, civic engagement, AK & Arctic Issues...+ existing O & W) CAC members expressed displeasure, verging on hysteria.

II. OLD BUSINESS

1. MOTION (submitted by Core Review committee)

The UAF Core Review & Curricular Affairs Committees moves that transfer students from California be considered to have met UAF's general education requirements if a California Community College certifies a student has completed the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education Breadth Requirements. Students will provide official documentation that these requirements have been met. **Approved, but see if can't be incorporated into current changes...**

2. Motion: (submitted by Core Review committee) ...[this would potentially be passed by the faculty senate, but not appear in the catalog]

To allow UAF colleges and schools to use the board of regents policy on general education (R10.04.040), in place of UAF's core requirements, to create transfer (articulation) agreements for hybrid AAS/AA degrees with community colleges in states other than Alaska. The core review committee, faculty senate president, and the provost must approve these agreements for them to become effective.

Unanimously approved

III. New Business just glanced at but nothing done.....

- A. Use of AA/AS for both core waiver and minor waiver
- B. Grades & how they're described in the catalog
- C. Course compression
- D. E courses

ATTACHMENT 188/10
UAF Faculty Senate 188, February 4, 2013
Submitted by the Committee on the Status of Women

Committee on the Status of Women
Minutes Tues, Dec 04, 2012; 2:30 pm, Gruening 718

Members Present: Derek Sikes, Kayt Sunwood, Jane Weber, Diana Di Stefano, Mary Ehrlander,
Amy Barnsley, Megan McPhee, Nilima Hullavarad, Ellen Lopez
Members absent: Shawn Russell, Jenny Liu

1) Woman Faculty Luncheon:

4) Next Semester Meetings Fridays 10:30-11:30 with first meeting Feb 1, then Feb 22, March 22; Promotion and Tenure workshop April 26 10:00-11:00, Jane W reserve the room in Butrovich. We need to think of panelists.

Meeting was adjourned at 3:00; Respectfully Submitted, Derek Sikes

These minutes are archived on the CSW website:

<http://www.uaf.edu/uafgov/faculty-senate/committees/committee-on-the-status-of/>

ATTACHMENT 188/11

UAF Faculty Senate 188, February 4, 2013

Submitted by the Student Academic Development and Achievement Committee

Student Academic Development and Achievement Committee (SADA)

Meeting Minutes for November 15, 2012

Attending: Sandra Wildfeuer, Sarah Stanley, Joe Mason, Cindy Hardy, David Maxwell, Dana Greci

We had a number of members absent, so we limited our meeting to discussions.

Learning Commons update: Dana Greci reported that the Learning Commons has made progress with several spaces now available in the library: four study rooms, a larger workshop space on the third floor, and a meeting space on the second floor. These are available on a first-come, first-served basis. The library has asked us to let people know; we would like to see tutors, advisors, and financial aid people using the space for outreach to students.

We suggested that the library throw a party to announce the availability of the space. Dana will relay this suggestion. She also noted that the final step of putting together a Learning Commons is to create a coordinator position, whose role would be to act as a clearing house of information related to the Learning Commons.

GERC: Sandra and Sarah updated us on this committee. The GERC poll results were read to us. There were 250 respondents. A majority of respondents wanted to keep the number of Gen Ed requirements the same or at the minimum while 30% wanted to reduce the requirements. There is strong support for a more flexible core, for a capstone course, and for determination of learning outcomes to be with departments. The next step for the committee is to look at the comments to see what mandates and what surprises arise from the

We noted several attempts to pilot models to get students to “~~credit~~” classes faster. We also noted that there has been discussion of moving students from AAS degrees to the Bachelors and bridging classes such as ECE math to DEVM 105. David noted the Math Department’s bridging programs to bring students to precalculus and calculus level and the DEVM Fast Track classes to bring students through DEVM classes through a short intensive refresher.

Sarah and Dana G noted that DEVE and English are combining an English 111X class with a DEVE 068 class for students with high DEVE 070 placement. Alex Fitts in General Studies is paying student tuition for the additional 068 credit during the trial period of this model. We also noted that there are no computer lab classrooms in which writing and computer literacy can be taught in the main classroom areas on campus. Sandra noted that IAC is now offering integrated tutoring for their DEVE and DEVM classes and that this is having an impact.

We ended with more discussion on the Learning Commons model.

Next meeting: December 13, ~~4~~3:30pm.

Mike related that John Eichelberger wants to separate out the PostDocs into a group so specific, targeted information can be gotten from them. Joy says she has found 48 PostDocs and that so far they have responded positively to the idea, noting again the high response rate to the survey that was sent to them. She has forwarded the results of the survey to John and will talk further with him to determine if there is anything else that FDAI can do. Mike stated that our committee can report back to Faculty Senate what has been done so far.

VI. Discussion on access for new faculty to recently awarded grant proposals

Andrea has met with several successful NSF funding grantees and found it very helpful. He got information on how to repackage proposals for further consideration. He also got a couple of names for investigators on campus. Joy specified that Anna Kertulla from the Office of Polar Programs will present on NSF in April to encourage social science programs to submit proposals.

Andrea says he is continuing to look into this and is finding his way around the issue. For instance, he has found a way to get templates online for NSF proposals that have been successful. Joy added that Andrew Gray, Director of the Office of Sponsored Programs, along with his staff, are there to answer faculty questions and to work one-on-one with them.

VII. Discussion of a research speed dating session in March

Joy reported that Faye Gallant of the Office of Sponsored Programs gave her the idea for using the speed dating model to help faculty members learn about what research is being conducted across the state and help them connect with others that may be helpful for their own research. Joy passed around a sheet explaining the process in more detail. Faculty members will get the chance to explain their research to another faculty member who will in turn explain their own research as well – all within one or two minutes. Then partners will switch, connecting with more and more researchers during the 60-

ATTACHMENT 188/13

UAF Faculty Senate 188, February 4, 2013

Submitted by the Graduate Academic and Advisory Committee

Graduate Academic and Advisory Committee

Meeting Minutes for November 12, 2012

Attending: Donie BreHarte, John Yarie, Cheryl Chen, Laura Bender, John Eichelberger, Vince Cee (by phone), Mike Daku, Elizabeth Nadin (by phone), Franz Mueter (by phone), Lara Horstmann (by phone), Chungang Ng, Tim Bartholemaus, and invited guests James Bicigo and Karen Gustafson from the Music Department.

I. Minutes from the last GAAC meeting were approved.

II. Discussion with Karen Gustafson and James Bicigo. James and Karen wished to express their concerns to us about the upcoming proposal to institute a Master's of Music in Performance degree, and drop the existing Master's of Arts in Music degree program. There was much productive discussion. James and Karen thanked us for our time and attention. Lara Horstmann suggested that we also invite the Chair of the Music Department to speak to us about his perspective on this proposal. Vince will provide contact information. We will hear from the Chair at a future meeting.

III. GAAC reviewed and passed 1) a resolution reaffirming the requirement that both Master's theses and Master's projects should be archived by the Rasmuson Library and 2) a motion to change the UAF Catalog wording to state that students must maintain enrollment during the semester that they graduate.

IV. GAAC reviewed and passed the following courses:

2-Trial NRM F694 -Terrestrial Carbon Management

11-GNC New course: MSL F632 Oceanographic Data Analysis and Visualization

25-GNC New course CHEM F671 Receptor Pharmacology

In addition, we learned that the Anthropology Department would still like to proceed with GNC New course ANTH F659 Language and Prehistory being taught by a different instructor. They will make the requested changes (but these have not been received yet).

We discussed the ED program and course changes. It is a bit confusing, because the program change depends on the course changes, and these were being reviewed by different groups of people. We will reassign, so that the people who review the program also review the relevant courses. Tim and Vince agreed to do the M.Ed in Elementary Education. Elisabeth and Mike agreed to deal with the M.Ed. – concentration areas of language and literacy, cultural education, and secondary education. Donie will revise the table of Assignments. We will also invite someone from the Education Department to explain the course changes and program modifications.

V. We ran out of time before completing all of the new assignments. Donie will send the table of assignments around again, with some of the gaps filled in.