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A G E N D A

UAF FACULTY SENATE MEETING #185

Monday, October 8, 2012

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

- | | | | |
|------|----|--|--------|
| 1:00 | I | Call to Order – Jennifer Reynolds | 4 Min. |
| | | A. Roll Call | |
| | | B. Approval of Minutes to Meeting #184 | |
| | | C. Adoption of Agenda | |
| 1:04 | II | | |

ATTACHMENT 185/1
UAF Faculty Senate #185, October 8, 2012
Submitted by the Administrative Committee

MOTION:

ATTACHMENT 185/2

UAF Faculty Senate #185, October 8, 2012

Submitted by the Administrative Committee

MOTION:

The UAF Faculty Senate moves to amend the Bylaws of the University of Alaska Fairbanks Faculty Senate, Section 1, Article III: Membership, subsections A and B (pages 13-14). This amendment increases the target number of elected seats in the Faculty Senate.

EFFECTIVE: November 2012

RATIONALE: The Bylaws specify a target number of 35 elected senators, to be apportioned among the units according to the number of qualifying faculty in each unit. In practice, because of the “minimum 2 senators” rule that is addressed by a separate motion the UAF Faculty Senate has had 37 senators for approximately a decade until reapportionment in Fall 2010. This reapportionment added two small units and increased the size of the Faculty Senate to 39 elected members. That is the current size.

The Faculty Senate functions well with 39 elected senators, and it is easier to fully staff the Standing and Permanent Committees with

MOTION:

The UAF Faculty Senate moves to amend the Bylaws of the University of Alaska Fairbanks Faculty Senate, Section 1, Article III: Membership, subsection A (page 13). This amendment modifies the bylaws regarding non-voting members of the Faculty Senate to conform with recent and current practice.

EFFECTIVE: Immediately.

RATIONALE: The Bylaws provide for nine non-voting members of the UAF Faculty Senate. These bylaws have not been followed in recent years. The following amendments to the bylaws change the number of non-voting members to seven and adopt recent practices as official Faculty Senate policy.

CAPS = Addition

[[]] = Deletion

Sect. 1 (ART III: Membership)

- A. The membership of the Faculty Senate, hereinafter referred to as "Senate," ... **FOUR** **[[Six]]** non-voting members will be selected by and from other university constituencies as follows: one **[[non-graduate student and one graduate]]** student selected by the ASUAF; one **DEAN OR DIRECTOR SELECTED BY THE PROVOST** **[[professional school dean and one college dean selected by the Deans' Council]]**; one staff representative from the registrar's office; and one additional staff member selected by the Staff Council. **[[If the staff representative from the registrar's office is APT, the second staff member must come from the classified staff ranks. If the staff representative from the registrar's office is classified, the second staff member must be APT.]]** Three additional non-voting members will be selected by and from the **FACULTY** unions as follows: one elected official each from United Academics-AAUP/AFT, UAFT, **AND** Adjuncts (United Academics)-AAUP/AFT.

ATTACHMENT 185/4
UAF Faculty Senate #185, October 8, 2012
Submitted by the Administrative Committee

MOTION:

The UAF Faculty Senate moves to conduct reapportionment of representation among the qualifying units at UAF.

EFFECTIVE: November 2012.

RATIONALE: According to Faculty Senate Bylaws, "Re-apportionment will be done in the year of accreditation review of UAF, expected to be every seven years, or upon two-

ATTACHMENT 185/5
UAF Faculty Senate #185, October 8, 2012
Submitted by the Curricular Affairs Committee

MOTION:

The UAF Faculty Senate moves to amend the academic policy regarding undergraduate probation.

Effective: Fall 2013

Rationale: Adding the summer session to the undergraduate probation policy will help clarify this policy. No change is intended to the disqualification policy which would remain as it is (referring to fall/spring and spring/fall semesters).

NOTE: The current printed version of the Catalog contains an error to the first sentence of this policy. However, the online version of the Catalog contains correct wording, which is used below.

Current UAF Catalog language from the online version, page 50:

PROBATION

Undergraduate students -- Students whose semester and/or cumulative GPA falls below 2.0 after each fall and spring semester will be put on academic probation. Students on probation may not enroll in more than 13 credits a semester, unless an exception is granted by the appropriate dean. Probation may include additional conditions, as determined by the dean of the college or school in which the student's major is located. Students on probation will be referred for developmental advising/education and/or to an advising or support counseling center. The student will work with an academic advisor to prepare an academic plan for achieving a higher GPA; the advisor is responsible for forwarding this plan to the appropriate dean. A student on probation will not be allowed to register unless the academic plan is on file. Removal from probation requires the student's cumulative and semester GPAs to be at least 2.0.

CAPS = Additions
[[]] = Deletions

Proposed UAF Catalog policy language:

Undergraduate students -- Students whose semester and (or) cumulative GPA falls below 2.0 after **ANY SEMESTER INCLUDING THE SUMMER SESSION** will be put on academic probation.

...

one. Donald asked if a student could be put on probation after Summer Sessions, could they be pulled off as well? Libby responded that probation could occur following Summer Sessions, but not disqualification. There isn't enough turnaround time between summer and fall.

It was clarified that the changed wording of the policy means that probation can occur because of one term with a semester GPA below 2.0, or an overall (cumulative) GPA below 2.0. But disqualification would only be determined on fall/spring or spring/fall semesters. Donald asked about a scenario where the GPA is below 2.0 in spring, OK in summer, and then below 2.0 in fall. The result would be probation (not disqualification). Disqualification occurs on the basis of two semester below 2.0 and an overall GPA below 2.0. A student might be on probation for two semesters, but with a GPA above 2.0 they would not be disqualified.

A discussion occurred about this change being a correction to the existing Catalog because of a "cut and paste" error made last year that shows in the printed Catalog. The online addendum is correct and in line with current practice.

Donald asked about how financial aid is affected for summer. Libby will check on that.

The need for academic advising in the summer session was noted. Dean Goering noted seeing some bad examples resulting from students not being advised about the summer courses. Everyone seemed to agree the ramifications of this change needs to be addressed by further discussion, and that the

6. Proposed modification of excused absence policy (Catalog pg. 49)

Current. You are expected to attend classes regularly; unexcused absences may result in a failing grade. You must have prior written approval to miss the first class meeting or your instructor may drop you. You are responsible for conferring with your instructor concerning absences and the possibility of making up missed work.

New suggested wording: Students are expected to adhere to the attendance policies set by their instructors. Students must have prior written approval to miss the first class meeting; otherwise, they may be dropped. Students are responsible for conferring with their

ATTACHMENT 185/7

UAF Faculty Senate #185, October 8, 2012

Submitted by the Faculty Affairs Committee

Faculty Affairs Committee

September 21, 2012 Recap of Meeting

1. Cecile Lardon was elected as committee chair
2. The committee will meet on Mondays from 1 - 2, dates to be decided. The next meeting will be on October 15th. We will meet on lower campus this semester. (Jayne, could you see if the Kayak room is available for the 15th? And reserve the call-in code for that time? Thanks!!)
3. Revision of Blue Book: The committee will hold a joint meeting with the unit criteria committee and the provost to clarify what needs to be done to revise the Blue Book. This meeting will be on October 10th after 3:00 pm. Jayne Harvey will let us know what time the Provost is available. Cecile will make the necessary documents available to the committee.
4. The committee will resume work on the non-regular instructor project but will seek clarification from the Admin committee as to the specific goals for this project at this time. Cecile will send out info to committee members.

ATTACHMENT 185/9

UAF Faculty Senate #185, October 8, 2012

Submitted by the Faculty Development, Assessment and Improvement Committee

**UAF Faculty Development, Assessment and Improvement Committee
Meeting Minutes for September 26, 2012**

I. Franz Meyer called the meeting to order at 1:03 pm.

II. Roll call:

Present: Mike Castellini, Izetta Chambers, Andrea Ferrante, Kelly Houlton, Trina Mamoon, Franz Meyer, Joy Morrison, Amy Vinlove

Excused: Stephen Brown, Diane Erickson

Absent: David Fazzino

III. Changes to the FDAI team

We discussed adding Cindy Fabbri from the School of Education to the committee and decided that she would be a good addition. Franz will talk to her about becoming a member.

IV. Report from Joy

Joy reports that there have been many well-attended social events for new faculty members. She notes that there are several more planned and that our new faculty are getting out into the community.

Travel awards have been granted for the fall semester with a smaller amount given to more faculty members in UNAC. She notes that UAFT faculty members will need to work with their union to get faculty development funds raised to a top priority.

Joy is gearing up for October's presentations for CNSM and passed out a schedule of events. She also continues to work on the Lilly West conference and says that seven faculty members will be attending along with her. Because the conference occurs during spring break, travel arrangements are proving to be difficult and expensive.

Regarding postdocs, Joy has started collecting email addresses for adjunct faculty and TAs, noting that it is proving difficult to get a list of adjuncts from various departments.

She reports that last Friday's Blackboard pedagogy presentation at the eLearning and Distance Education Center was excellent and well-attended, and that there will be a presentation on eLive pedagogy this Friday.

Franz brought up his concern that the CNSM faculty had not yet heard about the schedule of faculty development presentations tailored for their college and feels that postdocs should be included. He will forward an email invitation from Joy to people at GI who may not be on the notification list from the Dean. This led to a discussion on how SOE faculty found out about the presentations tailor-made for them this month. Amy noted that she did not receive any emails early on but that faculty members did

attend many sessions. Joy noted that SOE faculty did not attend the session last Friday on Blackboard pedagogy despite requesting the session. After some discussion it was discovered that several issues came into play: 1) there was some confusion regarding communication of scheduling; 2) SOE faculty wanted a higher-level presentation than the basic level; and 3) the 3-hour block of time is too long for most teaching faculty. Joy noted that she is willing to present on Saturdays, but there is concern that faculty may not show up. Franz noted that there should be some encouragement in the form of a reminder to faculty that these development sessions are a part of their tenure process. Izetta mentioned that rural campus faculty members find it difficult to join in the faculty development opportunities. Joy pointed out that audio conferences are easy to set up if faculty from the rural campuses request it, while video conferencing – which is sometimes necessary for visual-intense presentations – is more difficult due to the limited number of available video conferencing rooms.

V. Discussion of including postdocs in the FDAI activities

Mike noted that he will be meeting with John Eichelberger next week and will talk with him about unifying postdocs. He will report back to our committee after their discussion. Mike mentioned that he recently attended two national-level postdoc meetings and can share the latest information. Andrea explained the postdoc situation at his previous institution, the Medical College of Wisconsin, and shared their Office of Postdoctoral Education website showing us the impressive various support features in place. Our committee decided to include postdocs in our activities in order to help them become organized since they are at a pivotal crossroad in their careers. Joy feels that postdocs should be invited to attend the informal teaching training that Laura Connor will be offering for CNSM faculty.

VI. Other business

CNSM will be hosting a New Faculty Lunch with Dean Paul Layer on October 25 from 12:45 – 2:15 p.m. in the Runcorn Room (Reichardt Building)

VII. Upcoming events

Administrative Committee meeting: Friday, September 29. Franz says he will remind faculty to attend development opportunities and try out the tailoring effort.

Faculty Senate meeting: Monday, October 8.

VIII. Our next meeting will be Wednesday, October 31 (costume optional) from 1:00 – 2:00 p.m. in Bunnell 222.

VII. Adjourned at 2:00 p.m.

Respectfully submitted by Kelly Houlton.

ATTACHMENT 185/10

UAF Faculty Senate #185, October 8, 2012

Submitted by the Graduate Academic and Advisory Committee

**Graduate Academic and Advisory Committee
Meeting Minutes 8/30/12**

Present: Donie Bret-Harte*, John Yarie*, Mike Daku*, Franz Mueter* (on the phone), Vince Cee*, Lillian Misel, Laura Bender, Cheng-Fu Chen*, Tim Bartholomaus, Lara Horstmann* (on the phone), Libby Eddy, Larry Duffy, Jayne Harvie, special guest Cathy Hanks

* Voting members

4 agenda items:

- 1) choose Chair of GAAC for fall
- 2) Department of Petroleum Engineering Master's theses (Cathy Hanks)
- 3) Biology Department termination of MAT program (in email from Jayne)
- 4) Biology Department trial course

1) GAAC votes to confirm Donie Bret-Harte as Chair of GAAC

2) Cathy Hanks presented about the M.S. program in Petroleum Engineering. In this program, a student can get an M.S. with either a thesis or a project. The requirements for thesis and project, and the level of oversight, are different. She reported a desire for greater vetting of projects, and a concern that confusion arises because the same degree can have different requirements (project vs. thesis), with no way to distinguish them other than the number of credits on the transcript. This does not serve the students well. She asks that Faculty Senate consider a resolution to distinguish M.S. degrees if they can have either a project or thesis.

--GAAC is generally in favor of a motion to distinguish master's of science with project vs. thesis where the potential for confusion exists; Donie will draft a motion and distribute to GAAC before the next meeting

--Donie will seek input from the Administrative Committee on this topic

--Larry recommends that we invite dean and faculty of unit for discussion at Faculty Senate meeting where this is discussed. He feels that, because this program is already approved, we should tread cautiously. It is best if program requirements are generated by the faculty, rather than by the Senate.

3.) After discussion, GAAC votes in favor of discontinuing Biology MAT.

4.) Falk Huettmann's trial course: the description needs some work. There are no prerequisites, the course description is too long, the extent of overlap with current courses is not clear. How the course builds on previous courses is not clear. Shouldn't GIS be required as a prerequisite? The laboratory part of the course needs more description. The impacts for other departments and biology (both positive and negative) need to be specified, no library collections (Lara agrees to be the lead, Franz will also read)

Larry will turn over to John Eichelberger as graduate Dean at next meeting

--Larry cautions us to be aware of strong individuals imposing vision well on everyone; all faculty work best on the local level.

NADE summary data: Dana was unable to attend this meeting. She will present a summary of this data at our next meeting.

Brown bag student/faculty discussions: We will take this up at the next meeting. We are gathering ideas for this.

Celebration of Writing: Sarah S. announced the Celebration of Writing to be held Oct. 20 (National Day of writing). It will be similar to a science fair, but about writing. She invited committee members to attend a planning session on Friday at 4pm.

Other discussion items:

Sandra W. noted that IAC is implementing E-live math tutoring for all math students in IAC classes. They are also hiring full-time math and English tutoring and faculty support positions as part of a 2-3 year Title III grant.

Linda H. raised the issue of student movement between DEVM 105, DEVM 106, and Math 107. The CRCAD Academic Council approved a change in prerequisites from a C or better to B or better in order to move to the next class. She asked that there be an alert to advisors when such a change takes place. She noted that this has caused a difficulty for students who registered for a class before the prerequisites have changed. We discussed drafting a motion requiring an alert to advisors and departments when a prerequisite changes after the catalog is complete. Linda agreed to draft a motion for the next meeting.

Next Meeting: 10/30/2013 (M) 9:00 (106, JE)-9 (de) 4(f)-7n-22(ht(t)-Tn)10(i)38(C)3V)2(M)9((o333us)9(s)90(n74-22(hm

ATTACHMENT 185/12
UAF Faculty Senate #185, October 8, 2012
Submitted by the Research Advisory Committee

Research Advisory Committee
Meeting Notes – Sept. 17, 2012

Rather than formal minutes a summary in the form of an outline is given, because the meetings are not strictly according to Robert's Rules. All are encouraged to correct or edit the summary before we submit it formally to the senate. Any motions we make will be posted here as drafts for consideration as well. The current meeting only will be on this page, past meetings will be linked at the bottom.

September 17, 2012 14:00-15:00
Present were: Dehn, Healy, Heaton, Hundertmark, Koch, Lawlor, Webley

An informal agenda was adopted:

- > 1. Nomination and election of a chair
- > 2. Past business updates, review of last years actions
- > 3. Accounting of F&A, and re framing the impression of what the research engine does for UAF
- > 4. Role of the RAC and VCR office, how we can be helpful
- > 5. Research Foundation at UAF, what sort of needs would the research community have

1. Jon Dehn was nominated and elected as Chair of the RAC for this academic year

2. Past business was discussed, led by Webley

a.) the FAQ for researchers at UAF, is a living document, Lawlor forwarded the document. We will host it here and suggested a home for it at the VCR's website. We should make sure the document stays current. I suggest it be on the agenda regularly for the RAC. Next meeting when all have access to it, we'll take a closer look.

(<https://docs.google.com/document/d/1u4-DvbjNefwKURNTLGyZzIEAWqEWqAS6-HdhdWkk1iw/edit>)

b. URSA, and how to have it work better for the research enterprise at UAF. Many ideas were suggested,

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5. F&A study at UAF

- a.) a positive tone to show how research supports a lot of other things at UAF, to help us get the credit we deserve
- b.) large scale most of this is known (<http://www.uaf.edu/osp/policies-and-procedures/facilities-administrative/>)
- c.) but what about how each institute, center, college or school handles it (posed by Winsor via email), we'll formulate a request for next meeting to circulate

6. Followup on policy review at UAF

- a.) the committee looked at Regent's policy as one of many groups tasked to look for inconsistencies with funding agency policies, laws and practices at UAF
- b.) a list of these was produced, the question rose as to what has or will be done
- c.) the impression is that some of these will be acted upon at Regent's level, some not, we may not hear to much about it anymore

7. RACs role to serve as an arbiter for disputes with IACUC (<http://www.uaf.edu/iacuc/>) and IRB (<http://www.uaf.edu/irb/>) idea posed by Hundertmark

- a.) currently there is little recourse if one runs afoul of either of these bodies
- b.) we should research the potential impacts of this on RAC, is it a large workload?
- c.) there used to be a mediation group at UAF, Dehn was an active member with training, perhaps that body is a good place, or we should have trained mediators on RAC?

8. Future meeting schedule and communication

- a.) monthly may be sufficient, be prepared for more often as warranted
- b.) try to keep meetings focused an efficient
- c.) judicious use of online media, spawned this Google Site at UAF for RAC, please make avail of it and add info and tidbits!