Pulling course roster, mid-term, or final grades report in Nanook Navigator (EAB Navigate)

1. Click on the Reporting icon on the Staff Home page.

3.

2. Go to Student Data Reports and click on the Student Enrollments report

See more resources at <a href="https://uaf.edu/gs/nanooknavigator/">https://uaf.edu/gs/nanooknavigator/</a> or contact <a href="mailto:uaf-nanooknavigator@alaska.edu">uaf-nanooknavigator@alaska.edu</a> 2/23/2022



1. 2.	Complete from page 1. After setting your semester, scroll to the "Area of Study" and then type in the major/s in the major (in any of these) box. Be sure to click on the major-active-UAF.	<ol> <li>Complete from page 1.</li> <li>After setting your semester, scroll to the "Student Information" and click on Student List and type in your student list or lists.</li> </ol>
	All	4. Complete from the Grades Report by Advisor Assignment section.
	Major (In Any of the Accounting-Active	How to create a student list <u>handout</u> .
3.	Complete from the Grades Report by Advisor Assignment	
	section.	
		<ol> <li>Complete from page 1.</li> <li>After setting your semester, scroll to the "Area of Study" and then type in the UAF <i>College/School</i> in the College/School (in any of these) box.</li> </ol>
		Areant Study and International
		College/School (In Any of These)?
		3. Complete from the Grades Report by Advisor Assignment section.



See more resources at https://uaf.edu/gs/nanooknavigator/ or contact uaf-nanooknavigator@alaska.edu 2/23/2022

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<ul> <li>Grades by Progress Reports- Report by Advisor</li> <li>7. Oick on the link to the download center (banner at the top of the page).</li> <li>8. Oick on the report in your downloads bar. Keep in mind the file downloads as a CSV file, recommend saving as an excel workbook file before editing.</li> <li>9. You can then sort and filter the excel file to see which students currently are assigned you.</li> </ul>	<ul> <li>Grades by Progress Report by Student List</li> <li>1. Complete steps 1-3 from above.</li> <li>2. dick on Student List and type in your student list or lists.</li> <li>Student List (In Any of These)</li> <li>Student List (In Any of These)</li></ul>
<ul> <li>Grades by Progress Report by <u>Major</u></li> <li>1. Complete steps 1-3 from above.</li> <li>2. the major/s in the major (in any of these) box. Be sure to click on the -active-UAF.</li> <li>If y f college/school, begree; concert of the y and y of these)?</li> <li>If the sep?</li> <li>If the sep?<!--</td--><td><ul> <li>Grades by Progress Report by <u>College/School</u></li> <li>1. Complete steps 1-3 from above.</li> <li>type in the UAF in the College/School (in any of these) box.</li> <li>Image: College/School (in Any of These)</li> </ul></td></li></ul>	<ul> <li>Grades by Progress Report by <u>College/School</u></li> <li>1. Complete steps 1-3 from above.</li> <li>type in the UAF in the College/School (in any of these) box.</li> <li>Image: College/School (in Any of These)</li> </ul>

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